



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon



OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

JSYM CONSTRUCTION SERVICES
Pagbilao, Quezon

Sir/Madam,

The attached **Purchase Order No. 2025-07-0645** are already approved so **NOTICE** is given to **JSYM CONSTRUCTION SERVICES** for the purchase of **Professional Fee for Sign and Seal of Documents for Building Permit and Occupancy Permit of SLSU Infanta Main Bldg.** requested by **M. Makipagay - PMO** with **PR No. 2025-06-1728**. Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,


FREDERICK T. VILLA, DT
University President

I acknowledge receipt of this Notice on : AUG 12 2025

Name of the Representative of the of the Bidder: **JSYM CONSTRUCTION SERVICES**

Authorized Signature: 